# <u>PELICAN CHAPTER - ASSOCIATED BUILDERS</u> <u>AND CONTRACTORS, INC.</u>

**DECEMBER 31, 2010 AND 2009** 

BATON ROUGE, LOUISIANA

Under provisions of state law, this report is a public document. Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date\_\_\_\_\_

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June 2, 2011

#### Independent Auditor's Report

To the Board of Directors and Members Pelican Chapter - Associated Builders and Contractors, Inc. Baton Rouge, Louisiana

We have audited the accompanying statements of financial position of Pelican Chapter - Associated Builders and Contractors, Inc. (a nonprofit organization) as of December 31, 2010 and 2009, and the related statements of activities, and cash flows for the years then ended. These financial statements are the responsibility of the Organization's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Pelican Chapter - Associated Builders and Contractors, Inc. as of December 31, 2010 and 2009, and the changes in its net assets and its cash flows for the years then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated June 2, 2011, on our consideration of Pelican Chapter - Associated Builders and Contractors, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be considered in assessing the results of our audit.

Respectfully submitted,

Hannis T. Bourgeois, LLP

# STATEMENTS OF FINANCIAL POSITION

# AS OF DECEMBER 31, 2010 AND 2009

### **ASSETS**

|   | 2010         | 2009         |
|---|--------------|--------------|
| Current Assets:                                 |              |              |
| Cash and Cash Equivalents                       | \$ 1,730,867 | \$ 1,533,796 |
| Certificates of Deposit                         | 904,448      | 893,372      |
| Receivables:                                    |              |              |
| Members (Net of Allowance for Doubtful Accounts |              |              |
| of \$10,000 in 2010 and 2009)                   | 53,588       | 52,548       |
| Owner   | 142,426      | 229,461      |
| Interest  | 1,726        | 1,726        |
| SLCUC   | 92,982       | 112,244      |
| Louisiana Chapter                               | 11,924       | 22,688       |
| Grant Receivable                                | -<br>-       | 32,507       |
| Other   | 34,355       | 2,470        |
| ·   | 337,001      | 453,644      |
| Prepaid Expenses:                               | ·            | ,            |
| National Dues                                   | 6,781        | 6,988        |
| Insurance                                       | 24,258       | 22,223       |
| Other   | 3,252        | 21,599       |
|   | ·            |              |
|   | 34,291       | 50,810       |
| Total Current Assets                            | 3,006,607    | 2,931,622    |
| Property and Equipment:                         |              |              |
| Buildings and Improvements                      | 2,905,385    | 2,905,385    |
| Furniture and Office Equipment                  | 120,600      | 120,600      |
| Machinery and Equipment                         | 1,201,795    | 1,190,631    |
| washinery and Equipment                         |              | 1,190,031    |
|   | 4,227,780    | 4,216,616    |
| Less: Accumulated Depreciation                  | (3,018,169)  | (2,877,469)  |
|   | 1,209,611    | 1,339,147    |
| Land  | 271,783      | 271,783      |
|   | 1,481,394    | 1,610,930    |
| Total Assets                                    | \$ 4,488,001 | \$ 4,542,552 |
|   |              |              |

The accompanying notes are an integral part of this statement.

# LIABILITIES AND NET ASSETS

|                                | 2010 |         | 2009          |  |
|--------------------------------|------|---------|---------------|--|
| Current Liabilities:           |      |         | <br>          |  |
| Accounts Payable               | \$   | 109,371 | \$<br>110,283 |  |
| Due to ABC - PAC               |      | 29,050  | 21,950        |  |
| Due to ABC - Louisiana Chapter |      | 9,515   | 8,596         |  |
| Due to ABC - Bayou Chapter     |      | 4,529   | 21,833        |  |
| Due to ABC - National          |      | 31,931  | 64,825        |  |
| Accrued Expenses:              |      |         |               |  |
| Wages, Bonuses and Benefits    |      | 67,377  | 72,368        |  |
| Payroll Taxes                  |      | 17,738  | 5,344         |  |
| Vacation                       |      | 13,386  | 7,711         |  |
| Other                          |      | 27,865  | <br>19,583    |  |
|                                |      | 126,366 | 105,006       |  |
| Advance Collections:           |      |         |               |  |
| Dues                           |      | 295,650 | 259,097       |  |
| Tuition                        |      | 109,756 | 222,998       |  |
| Other                          |      | 70,763  | <br>115,468   |  |
|                                |      | 476,169 | <br>597,563   |  |
| Total Current Liabilities      |      | 786,931 | 930,056       |  |

| Net Assets:                   |           |           |
|-------------------------------|-----------|-----------|
| Unrestricted:                 |           |           |
| Undesignated                  | 3,541,834 | 3,478,420 |
| Designated                    | 159,236   | 134,076   |
| Total Unrestricted Net Assets | 3,701,070 | 3,612,496 |

\$ 4,488,001

\$ 4,542,552

Total Liabilities and Net Assets

# STATEMENTS OF ACTIVITIES

# FOR THE YEARS ENDED DECEMBER 31, 2010 AND 2009

| ·                                      | 2010         |             |            |
|--|--------------|-------------|------------|
|  |              | Temporarily |            |
|  | Unrestricted | Restricted  | Total      |
| Revenues, Gains, and Other Support:    |              |             |            |
| Membership Dues:                       |              |             |            |
| Renewals                               | \$ 663,559   | \$ -        | \$ 663,559 |
| New Members (Net of Credit Reserve of  |              |             |            |
| \$36,685 in 2010 and \$30,391 in 2009) | 22,100       |             | 22,100     |
| Total Membership Dues                  | 685,659      | · -         | 685,659    |
| Other Revenue:                         |              | · .         |            |
| Contractors/Owners                     | 2,027,734    | -           | 2,027,734  |
| Government Grants                      | 383,023      | -           | 383,023    |
| Interest                               | 13,910       | _           | 13,910     |
| Legislative Funds                      | 2,000        | -           | 2,000      |
| Membership Events                      | 176,955      | -           | 176,955    |
| Miscellaneous                          | 173,476      | <b>-</b>    | 173,476    |
| Newsletter                             | 42,837       | <b>-</b>    | 42,837     |
| Rent                                   | 31,620       | -           | 31,620     |
| Sales                                  | 1,009        | -           | 1,009      |
| Skill Assessment Fees                  | 122,255      | ·-          | 122,255    |
| Student Fees                           | 538,026      |             | 538,026    |
| Supervisory Training                   | 64,840       | -           | 64,840     |
| Gain on Sale of Land                   | -            | <u> </u> -  |            |
| Total Other Revenue                    | 3,577,685    |             | 3,577,685  |
| Total Revenues, Gains and Other        |              |             | •          |
| Support                                | 4,263,344    |             | 4,263,344  |
| Net Assets Released from               |              |             |            |
| Restriction                            | <u>.</u>     | •           |            |
| Total Revenues, Gains, Other           |              |             |            |
| Support, and Net Assets Released       | •            |             |            |
| from Restriction                       | 4,263,344    | -           | 4,263,344  |

(CONTINUED)

2009

|    |                        |      | 2009      | <br>          |
|----|------------------------|------|-----------|---------------|
|    |                        | Tem  | porarily  |               |
| Un | nrestricted Restricted |      | <br>Total |               |
|    |                        |      |           |               |
| \$ | 658,453                | \$   | -         | \$<br>658,453 |
|    | 30,234                 |      |           | <br>30,234    |
|    | 688,687                |      | -         | 688,687       |
|    | 2,510,653              |      | ·<br>•    | 2,510,653     |
|    | 168,635                |      | -         | 168,635       |
|    | 20,839                 |      | -         | 20,839        |
|    | 2,000                  |      | -         | 2,000         |
|    | 234,278                |      | -         | 234,278       |
|    | 350,958                |      | -         | . 350,958     |
|    | 46,513                 |      | -         | 46,513        |
|    | 31,620                 |      | -         | 31,620        |
|    | 18,645                 |      | -         | 18,645        |
|    | 75,630                 |      | · -       | 75,630        |
|    | 334,871                |      | -         | 334,871       |
|    | 86,215                 |      | -         | 86,215        |
|    | 160,319                |      |           | <br>160,319   |
|    | 4,041,176              |      |           | <br>4,041,176 |
|    | 4,729,863              |      | -         | 4,729,863     |
|    | <u>-</u>               | **** |           | <br><b>-</b>  |

4,729,863

4,729,863

|                                   | 2010         |             |              |
|-----------------------------------|--------------|-------------|--------------|
|                                   | Temporarily  |             |              |
|                                   | Unrestricted | Restricted  | Total        |
| Expenses:                         |              |             |              |
| Program Services:                 |              |             |              |
| Training Center - Baton Rouge     | 1,915,333    |             | 1,915,333    |
| Training Center - Lake Charles    | 917,368      | -           | 917,368      |
| Community Development Block Grant | 323,804      | -           | 323,804      |
| Supporting Services:              |              |             |              |
| Management and General            | 510,256      | -           | 510,256      |
| Membership                        | 508,009      |             | 508,009      |
| Total Expenses                    | 4,174,770    |             | 4,174,770    |
| Increase in Net Assets            | 88,574       | -           | 88,574       |
| Transfer of Equity                | -            | -           | -            |
| Net Assets, Beginning of Year     | 3,612,496    |             | 3,612,496    |
| Net Assets, End of Year           | \$ 3,701,070 | <b>\$</b> - | \$ 3,701,070 |

|              | 2007        |              |
|--------------|-------------|--------------|
|              | Temporarily |              |
| Unrestricted | Restricted  | Total        |
|              |             |              |
| 2 120 242    |             | 2 120 242    |
| 2,138,342    | -           | 2,138,342    |
| 950,568      | -           | 950,568      |
| 91,244       | -           | 91,244       |
|              |             |              |
| 553,569      | -           | 553,569      |
| 532,644      |             | 532,644      |
| 4,266,367    |             | 4,266,367    |
| 463,496      | -           | 463,496      |
| ·            |             | •            |
| 5,768        | (29,878)    | (24,110)     |
| 3,143,232    | 29,878      | 3,173,110    |
| \$ 3,612,496 | \$ -        | \$ 3,612,496 |
|              |             |              |

# STATEMENTS OF CASH FLOWS

# FOR THE YEARS ENDED DECEMBER 31, 2010 AND 2009

| •  |     | 2010         |    | 2009      |
|--|-----|--------------|----|-----------|
| Cash Flows From Operating Activities:                    |     |              |    |           |
| Increase in Net Assets                                   | \$  | 88,574       | \$ | 463,496   |
| Adjustments to Reconcile Increase in Net Assets to       |     | ;            |    |           |
| Net Cash Provided by Operating Activities:               |     |              |    | • •       |
| Depreciation   | - * | 140,701      |    | 136,838   |
| (Gain) Loss on Sale of Land                              |     | <del>-</del> |    | (160,319) |
| Transfer of Equity                                       |     | -            |    | (24,110)  |
| Changes in Assets and Liabilities:                       |     |              |    |           |
| (Increase) Decrease in Receivables                       |     | 120,940      |    | (179,479) |
| (Increase) Decrease in Prepaid Expenses                  |     | 16,519       |    | (17,367)  |
| Increase (Decrease) in Accounts Payable                  | •   | (5,209)      |    | 24,116    |
| Increase (Decrease) in Due to ABC-PAC                    |     | 7,100        |    | (10,550)  |
| Increase (Decrease) in Due to ABC-State Chapter          |     | 919          |    | (507)     |
| Increase (Decrease) in Due to ABC-Bayou Chapter          |     | (17,304)     |    | 7,265     |
| Increase (Decrease) in Due to ABC-National               |     | (32,894)     |    | (36,320)  |
| Increase (Decrease) in Accrued Expenses                  |     | 21,360       |    | (26,615)  |
| Increase (Decrease) in Advance Collections               |     | (121,394)    |    | (14,018)  |
| Increase (Decrease) in Due to E.P. Breaux Training Trust |     | _            |    | (55,850)  |
| Net Cash Provided by Operating Activities                |     | 219,312      |    | 106,580   |
| Cash Flows From Investing Activities:                    |     | -            |    |           |
| Purchases/Donation of Property and Equipment             |     | (11,165)     |    | 84,969    |
| Net Purchases and Maturities of Certificates of Deposit  |     | (11,076)     |    | (464,873) |
| Net Cash Used in Investing Activities                    |     | (22,241)     | _  | (379,904) |
| Net Increase (Decrease) in Cash and Cash Equivalents     |     | 197,071      |    | (273,324) |
| Cash and Cash Equivalents - Beginning of Year            |     | 1,533,796    |    | 1,807,120 |
| Cash and Cash Equivalents - End of Year                  | \$  | 1,730,867    | \$ | 1,533,796 |

#### NOTES TO FINANCIAL STATEMENTS

DECEMBER 31, 2010 AND 2009

#### Note 1 - Summary of Significant Accounting Policies -

#### **Organization**

The Pelican Chapter - Associated Builders and Contractors, Inc. is a "non-stock", "non-profit" corporation under IRS code section 501(c)(6), chartered in Louisiana that is comprised of various contractors and related associate members for the purpose of fostering and perpetuating the principles of the Merit Shop.

#### Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting and, accordingly, reflect all significant receivables, payables, and other liabilities.

#### Basis of Presentation

The Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets, as applicable. The Organization has no temporarily restricted or permanently restricted net assets.

#### **Contributions**

All contributions are considered available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted or permanently restricted support that increases those net asset classes, depending on the nature of the restrictions. When a restriction expires (that is, when a stipulated time restriction ends or purpose of restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statement of Activities as net assets released from restrictions.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

#### Property and Equipment

Property and equipment are recorded at cost. Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Organization reclassifies temporarily restricted net assets to unrestricted net assets at that time. Property and equipment are depreciated using the straight-line method.

#### Deferred and Unearned Income

Dues and tuition collected in advance, which are subject to apportionment, are deferred in these financial statements and will be recognized when earned.

#### Cash and Cash Equivalents

For purposes of the Statements of Cash Flows, the Organization considers all unrestricted highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

#### Certificates of Deposit

Certificates of deposit are carried at cost, which approximates market value, and have maturities greater than three months but less than one year.

#### Functional Allocation of Expenses

The costs of providing the various programs and activities have been summarized on a functional basis in the Statement of Activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

#### Accrued Personal Time Off (PTO)

It is the Organization's policy to permit employees to accumulate up to 40 hours maximum of earned but unused PTO benefits. Any earned PTO benefits over 40 hours will be forfeited at year-end. Any earned but unused PTO benefits will be paid when the employees' services with the Organization is terminated. A liability for the unused amounts is reported in these financial statements.

#### Income Taxes

The Organization is a qualified not-for-profit organization and is exempt from income taxes under Internal Revenue Code 501(c)(6). With few exceptions, the Organization is no longer subject to federal or state examinations by tax authorities for the years before 2007.

#### Subsequent Events

The Organization evaluated subsequent events and transactions for potential recognition or disclosure in the financial statements through June 2, 2011, the date which the financial statements were available to be issued.

#### Note 2 - Employee Benefit Plan -

A 401(K) employee benefit plan was established in January 1989. Under the plan, the employer contributes four percent of the employee's gross salary plus fifty percent of the employee's contribution, but not more than an additional four percent. The retirement plan is available to those employees who have completed one full year of service. Retirement expense for the years ended December 31, 2010 and 2009 was \$63,923 and \$55,588, respectively.

#### Note 3 - Designated Net Assets -

The Organization had the following designated net assets at December 31, 2010 and 2009:

|                              | <u> 2010</u> | 2009       |
|------------------------------|--------------|------------|
| Designated for Contingencies | \$ 159,236   | \$ 134,076 |
|                              |              |            |

During 2009, the Board of Directors elected to establish a contingency fund. In order to set up this board designated fund, temporarily restricted net assets were transferred from temporarily restricted funds in the amount of \$5,768. See Note 4 for further details. In addition, a portion of the proceeds from the sale of land during 2009 were also transferred into this fund. During 2010, the Board designated an additional \$25,000 to be added to the contingency fund.

#### Note 4 - Transfer of Equity -

Temporarily restricted net assets as of December 31, 2008 for the ICC Funds and the High School Merit Scholarship were remitted to the Louisiana Construction Education Foundation in 2009 as requested by the Agency. The total of these temporarily restricted assets that were transferred from restrictions was \$24,110. The remaining temporarily restricted net assets of \$5,768 were transferred to the contingency fund as discussed in Note 3.

#### Note 5 - Related Parties -

The Pelican Chapter - Associated Builders and Contractors, Inc. is affiliated with the National Associated Builders and Contractors, Inc. and the Louisiana Chapter - Associated Builders and Contractors, Inc. The Pelican Chapter pays dues to each organization throughout the year. National dues paid during the fiscal years ended December 31, 2010 and 2009 were \$137,552 and \$140,753, respectively. The Pelican Chapter owed National for renewal dues paid in advance at December 31, 2010 and 2009 totaling \$31,931 and \$64,825, respectively. State dues paid during the fiscal years ended December 31, 2010 and 2009 were \$7,880 and \$8,240, respectively. The Pelican Chapter - Associated Builders and Contractors provides office space and administrative services to the Louisiana Chapter free of charge. At December 31, 2010 and 2009, the Louisiana Chapter owed the Pelican Chapter \$11,924 and \$22,688. The Pelican Chapter owed the Louisiana Chapter \$9,515 and \$8,596 at December 31, 2010 and 2009, respectively.

The Pelican Chapter - Associated Builders and Contractors owed the Bayou Chapter - Associated Builders and Contractors \$4,529 and \$21,833 at December 31, 2010 and 2009, respectively.

The Pelican Chapter owed the ABC - Pelican Chapter PAC \$29,050 and \$21,950 at December 31, 2010 and 2009, respectively.

The Pelican Chapter is also affiliated with the Louisiana Construction Education Foundation (LCEF). As of December 31, 2010 and 2009, LCEF owed the Pelican Chapter \$1,062 and \$765 for various expenses paid for by the Pelican Chapter on behalf of LCEF. The Pelican Chapter also provides accounting services to LCEF at no charge.

#### Note 6 - Contractors/Owners -

The Baton Rouge Training Center (BRTC) receives a voluntary contribution each month from ABC member contractors and Industrial Contractors Council members based on the estimated number of hours worked by each contractor in the GBRIA member plants. In the Baton Rouge area, the contribution amount is based on \$0.07 per manhour and is paid by Greater Baton Rouge Industrial Alliance (GBRIA) plant members to the Merit Shop contractors. These contractors, in turn, pay BRTC. The contribution for the Lake Charles area is \$0.12 per manhour. The contribution is collected in a fund by the Southwest Louisiana Construction Users Council (SLCUC). The SLCUC remits these funds to the Chapter as a reimbursement of expenses of the Southwest Louisiana Training Center.

#### Note 7 - Concentrations -

The Organization maintains cash accounts and certificates of deposits with commercial banks, which are insured by the Federal Deposit Insurance Corporation. Periodically, cash and certificates of deposits may exceed the federally insured amount.

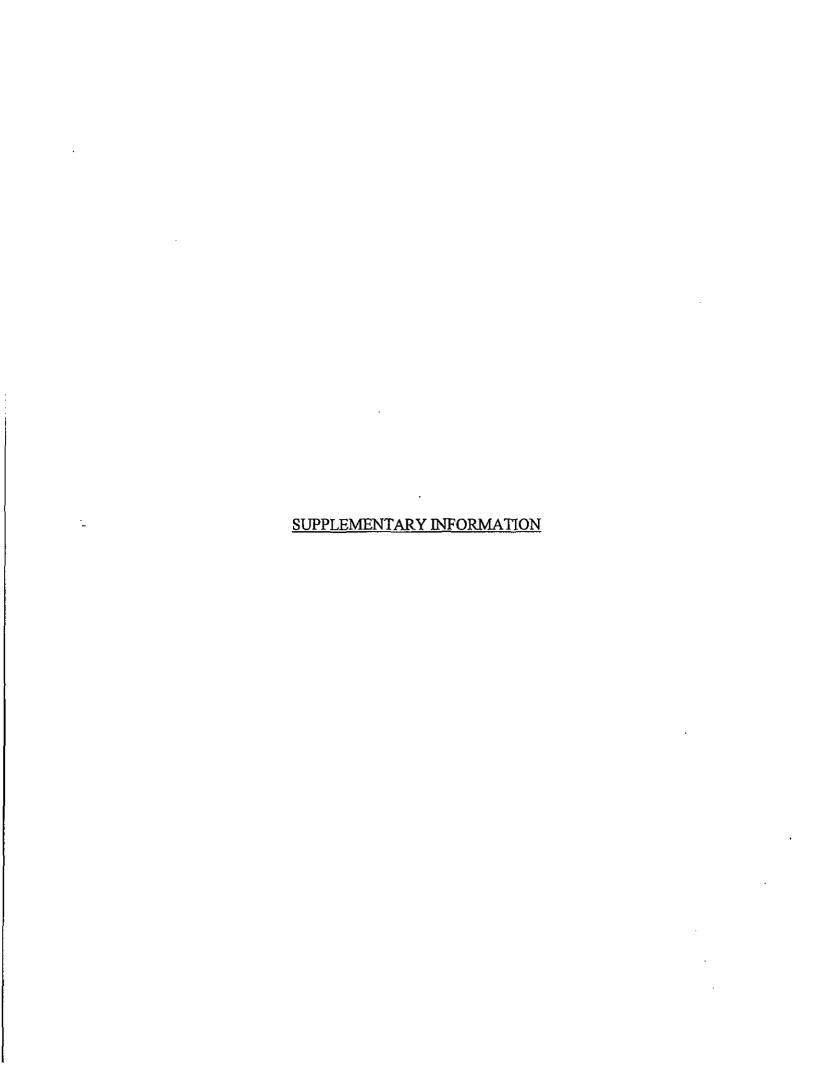
#### Note 8 - Leases -

The Chapter leases certain equipment under non-cancelable operating leases. Lease expense paid during the years ended December 31, 2010 and 2009 was \$6,455 and \$6,352, respectively. The lease was paid in full during 2009. The Chapter is now on a month-to-month rental agreement.

#### Note 9 - Rental Income -

The Chapter leases certain facilities and parking space to a tenant under a non-cancelable operating lease. Rent income received during the years ended December 31, 2010 and 2009 was \$31,620. Future minimum lease payments under the lease that have non-cancelable terms in excess of one year at December 31, 2010 are as follows:

| 2011 | \$ 25,620     |
|------|---------------|
| 2012 | <u>14,945</u> |
|      | \$ 40,565     |



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June 2, 2011

<u>Independent Auditor's Report on</u> the Supplementary Information

To the Board of Directors and Members Pelican Chapter - Associated Builders and Contractors, Inc. Baton Rouge, Louisiana

We have audited the financials statements of Pelican Chapter - Associated Builders and Contractors, Inc. as of and for the years ended December 31, 2010 and 2009, and have issued our report thereon dated June 2, 2011, which contained an unqualified opinion on those financial statements. Our audit was performed for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Unrestricted Revenue and Expenses is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Respectfully submitted,

Hannis T. Bourgeois, LLP

# SCHEDULE OF UNRESTRICTED REVENUE AND EXPENSES

# FOR THE YEAR ENDED DECEMBER 31,2010 WITH COMPARATIVE TOTALS FOR THE YEAR ENDED DECEMBER 31, 2009

|   | Chapter        | Training Center- Baton Rouge          | Training<br>Center-<br>Lake Charles | Community Development Block Grant | 2010       | 2009       |
|---|----------------|---------------------------------------|-------------------------------------|-----------------------------------|------------|------------|
| Revenue:                                      |                | · · · · · · · · · · · · · · · · · · · | -                                   |                                   |            |            |
| Renewals                                      | \$ 663,559     | \$ -                                  | \$ -                                | \$ -                              | \$ 663,559 | \$ 658,453 |
| New Members                                   | 22,100         | -                                     | -                                   | <b>-</b>                          | 22,100     | 30,234     |
| Contractors/Owners                            | -              | 1,407,164                             | 620,570                             | <u>-</u>                          | 2,027,734  | 2,510,653  |
| Government Grants                             | -              | -                                     | 59,320                              | 323,703                           | 383,023    | 168,635    |
| Interest                                      | 5,743          | 8,167                                 | -                                   | -                                 | 13,910     | 20,839     |
| Legislative Funds                             | 2,000          | -                                     | _                                   | · _                               | 2,000      | 2,000      |
| Membership Events                             | 176,955        | -                                     | -                                   | -                                 | 176,955    | 234,278    |
| Miscellaneous                                 | 24,288         | 132,494                               | 16,694                              | ~                                 | 173,476    | 350,958    |
| Newsletter                                    | 42,837         | -                                     | _                                   | -                                 | 42,837     | 46,513     |
| Rent  | 31,620         | -                                     | -                                   | _                                 | 31,620     | 31,620     |
| Book Sales                                    | -              | 1,009                                 | -                                   | -                                 | 1,009      | 18,645     |
| Skill Assessment Fees                         | -              | 92,205                                | 30,050                              | -                                 | 122,255    | 75,630     |
| Student Fees                                  | 55,736         | 273,073                               | 209,217                             | <b>-</b> .                        | 538,026    | 334,871    |
| Supervisory Training                          | , <del>-</del> | 64,840                                | -                                   | -                                 | 64,840     | 86,215     |
| Gain on Sale of Assets                        | •              | -                                     |                                     |                                   | -          | 160,319    |
| Total Revenue                                 | 1,024,838      | 1,978,952                             | 935,851                             | 323,703                           | 4,263,344  | 4,729,863  |
| Net Assets Released from Restriction          |                |                                       |                                     | -                                 | -          | - 11<br>1  |
| Total Revenue and Net<br>Assets Released from |                |                                       |                                     |                                   |            |            |
| Restriction                                   | 1,024,838      | 1,978,952                             | 935,851                             | 323,703                           | 4,263,344  | 4,729,863  |

|                         | Training  |             | Training     | Community   |           |             |
|-------------------------|-----------|-------------|--------------|-------------|-----------|-------------|
|                         |           | Center-     | Center-      | Development |           |             |
| _                       | Chapter   | Baton Rouge | Lake Charles | Block Grant | 2010      | 2009        |
| Expenses:               |           |             |              |             |           | <del></del> |
| Personnel               | 364,593   | 401,656     | 295,639      | -           | 1,061,888 | 1,093,027   |
| Business Expense        | 59,613    | 40,086      | 16,088       | 25,931      | 141,718   | 141,035     |
| Communications          | 60,804    | 13,361      | 10,195       | <b>-</b> .  | 84,360    | 86,636      |
| Council and             |           |             |              |             |           |             |
| Communications          | 130       | -           | 2,069        | <b>-</b> .  | 2,199     | 5,343       |
| Depreciation            | 29,313    | 98,528      | 12,860       | -           | 140,701   | 136,838     |
| Dues - National & State | 188,332   | -           | -            | -           | 188,332   | 200,693     |
| Government Relations    | 90,391    | -           | -            | -           | 90,391    | 74,867      |
| Instructional           | 18,385    | 1,108,622   | 482,224      | 292,009     | 1,901,240 | 1,976,147   |
| Meetings and Events     | 133,394   | 4,567       | -            | -           | 137,961   | 168,787     |
| Membership              |           |             |              |             |           |             |
| Recruitment             | 8,251     | -           | -            | -           | 8,251     | 4,329       |
| Occupancy               | 31,365    | 229,831     | 90,654       | -           | 351,850   | 293,803     |
| Office Supplies and     |           |             |              |             | -         |             |
| Equipment               | 19,679    | 7,688       | 3,839        | 98          | 31,304    | 28,892      |
| Professional Services   | 8,600     | 8,010       | 3,800        | 5,766       | 26,176    | 47,135      |
| Miscellaneous           | 5,415     | 2,984       | <u> </u>     | <del></del> | 8,399     | 8,835       |
| Total Expenses          | 1,018,265 | 1,915,333   | 917,368      | 323,804     | 4,174,770 | 4,266,367   |
| Increase (Decrease)     |           |             |              |             | •         |             |
| in Net Assets           | \$ 6,573  | \$ 63,619   | \$ 18,483    | \$ (101)    | \$ 88,574 | \$ 463,496  |

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June 2, 2011

Report on Internal Control Over Financial
Reporting and on Compliance and Other Matters Based on
an Audit of Financial Statements Performed
in Accordance with Government Auditing Standards

To the Board of Directors and Members Pelican Chapter - Associated Builders and Contractors, Inc. Baton Rouge, Louisiana

We have audited the financial statements of Pelican Chapter - Associated Builders and Contractors, Inc. (a nonprofit organization) as of and for the years ended December 31, 2010 and 2009, and have issued our report thereon dated June 2, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Internal Control over Financial Reporting

In planning and performing our audit, we considered the Chapter's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Chapter's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Chapter's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Chapter's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended for the Board of Directors, management, the Office of the Louisiana Legislative Auditor and any cognizant agency, and is not intended to be and should not be used by anyone other than these specified parties. However, under the provisions of Louisiana Revised Statute 24:513, this report is distributed by the legislative auditor as a public document and its distribution is not limited.

Respectfully submitted,

Hannis T. Bourgeois, LLP

# SUMMARY SCHEDULE OF AUDIT FINDINGS

FOR THE YEAR ENDED DECEMBER 31, 2010

None

# SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

FOR THE YEAR ENDED DECEMBER 31, 2010

None